JOAQUIN CASTRO
CONGRESSMAN FOR THE 20TH DISTRICT OF TEXAS

Friends,

For the third year in a row, my office is pleased to accept federal funding requests for community-based projects serving the 20th Congressional District of Texas.

Since the Community Project Funding process launched in 2021, my office has secured more than $26 million for a wide array of projects – from small business incubators to home rehabilitation. While aspects of the application and funding process have changed with the new House majority, my commitment to bringing federal funding home to San Antonio remains the same.

Key Guidelines for Community Project Requests:

- **State, local, or tribal governments and non-profit organizations are generally eligible for Community Project Funding**. For-profit entities are not eligible.

- **Funding cannot be used for memorials, museums, or commemorations**. These projects may be eligible for federal grant programs. Please reach out Jasmine.Rodriguez@mail.house.gov to learn more about the federal grants process.

- **Projects must have demonstrated community support.** Examples include, but are not limited to, supportive letters from local elected officials, press articles, inclusion in community development plans, or resolutions passed by local government entities.

- **All applications must be submitted to my office by March 20, 2023.** Interested applicants are encouraged to reach out to my office by March 13, 2023, to signal interest and receive feedback on their application. I will submit up to 15 projects for consideration by the Congress and all applicants will be notified about the status of their application by late March.

- **The eligibility criteria for Community Project Funding changed significantly in comparison to last year. Community Project Funding is no longer available through the Labor, Health and Human Services, Education, and Related Agencies (LHHS), Financial Services and General Government (FSGG), and Defense appropriations bills.** Please carefully review the new criteria outlined in this packet. If your application would fall into one of the categories that is no longer available, please reach out to my staff to discuss alternative pathways to eligibility.

This packet outlines additional guidance on the Community Project Funding process. For additional questions, please reach out to the contacts listed on page 2.

Thank you,

Joaquin Castro

Congressman Joaquin Castro (TX-20)

Staff Contacts

All questions and comments should be directed to TX20.CommunityProjects@mail.house.gov. Specific staff contacts are below.

Washington D.C.
Sid Ravishankar
2241 Rayburn House Office Building
Washington, D.C. 20515
202-225-3236

San Antonio:
Jasmine Rodriguez
727 E. Cesar E. Chavez Blvd Suite B-128
San Antonio, TX 78206
210-348-8216

MARCH 6, 2023

Key Dates in the Community Project Funding Process

March 6, 2023:   **Applications Open with My Office**

Potential applicants are strongly encouraged to reach out to my office by March 13, 2023, to express interest and receive feedback on their application.

March 9, 2023:   **Virtual Listening Session (2:00 PM CT)**
                          Register [HERE](#)

During this virtual event, staff from my Washington D.C. and San Antonio offices will be available to answer general questions and provide guidance on the Community Project Funding process.

March 14, 2023:   **Virtual Office Hours (2:00 PM CT)**
                           Register [HERE](#)

During this virtual event, staff from my Washington D.C. and San Antonio offices will be able to provide specific guidance to organizations planning to submit Community Project Funding applications.

March 20, 2023:   **Application Deadline (11:59 PM CT)**

Applications must be submitted via the online form available on [Castro.House.gov/FY2024](#). *Please note that supplemental questions must be submitted separately to TX20.CommunityProjects@mail.house.gov.*

I can submit up to 15 projects for review by the House Appropriations Committee. Organizations will be notified by mid-April if their application is included in my submission.

Summer 2023:   **Announcement of Preliminary Project Approval**
(Expected)

The House Appropriations Committee will likely announce preliminary approval of submitted projects by July or August 2023. Please note that some projects may be funded partially or not at all.

December 2023:   **Final Passage of FY2024 Appropriations Bill**
(Expected)

The U.S. House of Representatives and U.S. Senate will likely pass the Fiscal Year 2024 appropriations bill by late December. Please note that project funding may be reduced from the level approved by the House Appropriations Committee, and some projects may not be funded at all.

Summer 2024:   **Community Project Funding Disbursed to Recipients**
(Expected)

Community Project Funding is typically disbursed by federal agencies by spring or summer.

Applying for Community Project Funding

All applications must be submitted online by 11:59 PM CT on Monday, March 20 using the form available at Castro.House.gov/FY2024. Please note that supplemental questions must be submitted <u>separately</u> to TX20.CommunityProjects@mail.house.gov.

The full list of required information will be available on March 10, 2023. When applying, please be prepared to provide the information outlined below. Additional information will be required for specific categories of funding. The categories of eligibility for Community Project Funding and supplemental questions for each category are outlined in the following pages of this packet. Please carefully review the provided guidance to ensure your project complies with appropriations guidelines.

1. Evidence that the organization is a registered 501(c)(3) non-profit.

2. Name of entity requesting funds (legal name, no abbreviations).

3. Contact information for your organization's CEO or Executive Director, as well as the best point of contact for project information.

4. Priority of the project if submitting more than one project.

5. Account under which the project is eligible (listed in eligible accounts on page 5).

6. Total amount requested for the project(s).

7. Start and end dates for the project(s).

8. Note if this project can be completed during Fiscal Year 2024. *Multi-year funding requests are not eligible.*

9. Short title and long description of the project.

10. Budget breakdown for the project.

11. Explanation of why the project is a good use of taxpayer funds and helpful to TX-20.

12. Explanation of any other sources of funding for the project.

13. History of federal funding for the project, if any. Include both formula funds and any discretionary grants, as well as the fiscal years that these funds were received and the agency that disbursed the funds.

14. If the request does not fully fund the project, describe the sources of remaining funding needed for project completion.

15. When submitting your project, my office will be required to answer the following question:
    The project has a federal nexus because the funding provided is for purposes authorized by section_____ of the _____Act (Public Law XXX).

    Are you aware of existing federal statutes or programs that have historically authorized funding for the type of project you are submitting? Please reach out to my staff if you have questions about how your project is authorized under federal law.

16. Indicate whether you have submitted or will be submitting a request for this same project to any other Member of Congress, if so, please list members and staff contacts.

17. Evidence of community support (letters from local elected officials, newspaper clips, etc.).

Fiscal Year 2024 Community Project Funding-Eligible Accounts

More details about eligible accounts can be found on pages 7-18 of this packet.

Agriculture, Rural Development, Food and Drug Administration, and Related Agencies
- **Department of Agriculture–Farm Production and Conservation Programs**
  - Natural Resources Conservation Service (Conservation Operations)
- **Department of Agriculture–Research, Education, and Economics**
  - Agricultural Research Service (Buildings and Facilities)
- **Department of Agriculture–Rural Development**
  - Rural Housing Service (Community Facilities)
  - Rural Utilities Service (ReConnect Program)
  - Rural Utilities Service (Distance Learning and Telemedicine Grants)
  - Rural Utilities Service (Rural Water and Waste Disposal Grants)

Commerce, Justice, Science, and Related Agencies
- **Department of Commerce**
  - NIST—Scientific and Technical Research
  - NOAA—Coastal Zone Management
- **Department of Justice**
  - COPS Technology and Equipment
  - Byrne Justice
- **National Aeronautics and Space Administration**
  - Safety, Security, and Mission Services

Energy and Water Development
- **Army Corps of Engineers (Civil Works)**
  - Investigations
  - Construction
  - Mississippi River and Tributaries
  - Operation and Maintenance
- **Department of the Interior/Bureau of Reclamation**
  - Water and Related Resources

Homeland Security
- **Federal Emergency Management Agency**
  - Federal Assistance—Emergency Ops. Centers
  - Federal Assistance—Pre-Disaster Mitigation

Interior, Environment, and Related Agencies
- **Environmental Protection Agency**
  - STAG—Clean Water State Revolving Fund
  - STAG—Drinking Water State Revolving Fund

Fiscal Year 2024 Community Project Funding-Eligible Accounts – Continued

Military Construction, Veterans Affairs, and Related Agencies
- Army
- Army National Guard
- Army Reserve
- Navy & Marine Corps
- Navy Reserve
- Air Force and Space Force
- Air National Guard
- Air Force Reserve
- DoD, Defense-Wide

Transportation, and Housing and Urban Development, and Related Agencies
- **Department of Housing and Urban Development**
    - CDBG – Economic Development Initiatives
- **Department of Transportation**
    - Airport Improvement Program
    - Highway Infrastructure Projects
    - Transit Infrastructure Projects
    - Consolidated Rail Infrastructure and Safety Improvements
    - Port Infrastructure Development Program

MARCH 6, 2023

Agriculture, Rural Development, Food and Drug Administration and Related Agencies

Please carefully review the project guidance available here (pages 5-7).

Projects must fall into one of the following categories:

- **Rural Development, Community Facilities Grants**
- **Rural Development, ReConnect Program**
- **Rural Development, Distance Learning and Telemedicine Grants**
- **Rural Development, Water and Waste Disposal Grants**
- **Agricultural Research Service, Buildings and Facilities**
- **Natural Resources Conservation Service, Conservation Operations**

Please note that projects intended for rural development must serve areas specified in 7 CFR 3570.53 (rural areas including cities, villages, townships and Federally Recognized Tribal lands with no more than 20,000 residents).

Supplemental questions for Agriculture, Rural Development, Food and Drug Administration, and Related Agencies project requests:
1. The website address of the proposed recipient.
2. If there are additional costs necessary to complete the project, have those been secured?
3. For Rural Development projects, is the project for an eligible purpose and does it meet all eligibility requirements under current law?
4. Does the entity plan to make grants to other entities from the funds provided and, if so, to whom?
5. Why is the project a priority for the district? Briefly explain the community benefits.
6. Has any funding for the project been included in any presidential budget and, if so, how much, in which fiscal year, and in which agency or agencies and program(s)?
7. Has the project received Federal funding before and, if so, how much, when, and from which agency or agencies and program(s)?
8. Have you contacted the State Rural Development Office/State Conservation Office to discuss the project and confirm eligibility?
9. For ARS B&F only, what is the estimated start date of the project? How soon could the feasibility/engineering design phase commence? [mm/yy]
10. For ARS B&F only, does the project have distinct and separable phases?
11. For ARS B&F only, what is the estimated completion date of the project? When does completion of construction occur? [mm/yy]
12. For ARS B&F only, have you verified that this facility is owned or operated by the Agricultural Research Service?
13. For ReConnect requests only, please provide relevant information, such as the number of households, businesses, or farms that would be served, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.
14. For Conservation Operations requests only, briefly describe how the project will reduce soil erosion, enhance water supplies, improve water quality, increase wildlife habitat, or other objectives that will help conserve, maintain, and improve natural resources.
15. For Water and Waste requests only, provide relevant information, such as the number of households, businesses, or farms that would be served.

Commerce, Justice, Science and Related Agencies (CJS)

Please carefully review the project guidance available here (pages 4-12).

Projects must fall into one of the following categories:

CJS - NIST Scientific & Technical Research Projects
Scientific and Technical Research projects support standards-related research and technology development.

Supplemental questions for NIST Scientific and Technical Research project requests:
1. Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
2. Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
3. Are you aware of another Member making a request for this same project?
4. Please provide the location of this project, in the format 'City (or County), State.'

CJS - Coastal Zone Management Projects
Coastal Zone Management projects support the protection, restoration, and responsible development of our nation's diverse coastal communities and resources.

Supplemental questions for NOAA Coastal Zone Management project requests:
1. Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
2. Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
3. Are you aware of another Member making a request for this same project?
4. Please provide the location of this project, in the format 'City (or County), State.'

CJS - DOJ Office of Justice Programs Byrne Justice Projects
Byrne Justice projects assist state, local, and Tribal law enforcement efforts to enforce laws, address violent crime, increase prosecutions, improve the criminal justice system (including the correctional system), provide victims' services, and other related activities.

Supplemental questions for Byrne Justice projects requests:
1. Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
2. Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
3. Is the purpose of this request the construction or renovation of a building? [yes/no]
4. Are you aware of another Member making a request for this same project? [yes/no]
5. Please provide the location of this project, in the format 'City (or County), State.'

CJS - DOJ Community Oriented Policing Services (COPS) Technology & Equipment Projects

COPS Technology and Equipment projects support state, local, and Tribal law enforcement efforts to develop and procure the technology and equipment needed to respond more quickly and effectively, improve officer safety, increase transparency and enhance community relations.

Supplemental questions for COPS Technology & Equipment project requests:
1. Is the recipient a State, Tribal, or local law enforcement agency?
2. Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
3. Is the purpose of this request the construction or renovation of a building? [yes/no]
4. Are you aware of another Member making a request for this same project? [yes/no]
5. Please provide the location of this project, in the format 'City (or County), State.'

CJS - NASA Safety, Security and Mission Services Projects

NASA Safety, Security and Mission Services projects support science education, research, and technology development related to NASA's mission.

Supplemental questions for NASA Safety, Security, and Mission Services project requests:

1. Is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986? [yes/no]
2. Can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the appropriations act? [yes/no] If yes, please provide any details that may be helpful for understanding the scalability of the project.
3. Is the purpose of this request the construction or renovation of a building? [yes/no]
4. Are you aware of another Member making a request for this same project? [yes/no]
5. Please provide the location of this project, in the format 'City (or County), State'.

<u>Energy and Water Development and Related Agencies</u>

Please carefully review the project guidance available [here](#) (pages 3-6).

Projects must fall into one of the following categories:

- **Army Corps of Engineers (Civil Works)**
    - Investigations
    - Construction
    - Mississippi River and Tributaries
    - Operation and Maintenance

- **Department of the Interior – Bureau of Reclamation**
    - Water and Related Resources

Supplemental questions for Energy and Water Development and Related Agencies:
1. Is the project authorized? Is the scope of work to be funded within existing authorization?
2. What is the official project name?
3. What is the fiscal year 2024 capability?
4. For a Corps of Engineers project, what is the correct appropriations account in which to request funding?
5. For a Corps of Engineers project, is this project a new start?
6. For a Bureau of Reclamation project, is this project authorized only under section 4007, 4009(a), or 4009(c) of the Water Infrastructure Improvements for the Nation (WIIN) Act of 2016 (Public Law 114–322)?

<u>Homeland Security</u>

Please carefully review the project guidance available <u>here</u> (page 3-4).

Projects must fall into one of the following categories:

<u>Homeland Security - Pre-Disaster Mitigation Grants</u>

FEMA's PDM grants assist state, local, tribal, and territorial governments with planning and implementing sustainable, cost-effective measures to provide long-term, permanent risk reduction to individuals and property from future natural hazards, such as floods and wildfires, while reducing reliance on federal funding for future disasters.

Supplemental questions for Pre-Disaster Mitigation Grant projects:

1. Upload a letter from the appropriate State or Territorial Administrative Agency, or Tribal government, confirming project eligibility and their willingness to administer the grant.
2. Upload letters of support from local government entities demonstrating community support for the project(s).
3. Is the proposed project eligible under the most recent Notice of Funding Opportunity (NOFO) for the PDM grant program?
4. Can the requesting jurisdiction provide the required non-federal cost share (25% of total eligible activity costs, or 10% for small, impoverished communities), as detailed in the NOFO?
5. If less than the requested amount is provided as the federal share, would additional state, local, or other eligible funding sources be available to support the project?
6. Can the requesting jurisdiction provide a Benefit-Cost Analysis (BCA) or other documentation that validates cost-effectiveness, which is defined by FEMA as having a BCA of 1.0 or greater? A non-FEMA BCA methodology may only be used if preapproved by FEMA in writing.
7. Consistent with the NOFO for PDM grants, is the proposed activity consistent with the goals and objectives in both the state or tribal hazard mitigation plan (44 CFR Part 201) and the local hazard mitigation plan of the jurisdiction in which the project is located?
8. If so, what is the FEMA approval date and when will the plan expire?
9. Have you confirmed the funding request does not include unallowable activities for PDM grants (e.g., dredging waterways; the purchase of emergency vehicles and equipment)?
10. Describe how the proposed activity expands mitigation capacity rather than repair and maintenance of existing capacity.
11. How will the project provide long-term, permanent risk-reduction, as opposed to simply supporting Short-term, temporary emergency protective measures?
12. Can the recipient describe how the activity supports the needs of people disproportionally at risk of harmful impacts of natural disasters?
13. Does the recipient specifically encourage the adoption and enforcement of the latest disaster resistant building codes?
14. Provide a clear and detailed description of the proposed mitigation activity.
15. How will the mitigation activity be implemented?
16. Who will manage and complete the mitigation activity?
17. What risks will remain from natural hazards after project implementation (i.e., residual risk)?
18. How does the activity reduce the risk to individuals and property for future natural hazards, while reducing reliance on federal funding for future disasters?
19. Has the project been submitted, selected, or awarded funding in current or previous Pre-Disaster Mitigation (PDM), Building Resilient Infrastructure and Communities (BRIC), Flood Mitigation Assistance (FMA), or Hazard Mitigation Grant Program fiscal year grant cycles?

20. If so, what is the subgrant ID, or which grant program and fiscal year was the application submitted, selected, or awarded funding?
21. Have you or the community consulted with state, county, or local emergency management officials, or with FEMA about the proposed project?
22. If so, please provide the name of the official, the agency they represent, and their contact information.

Homeland Security - Emergency Operations Center (EOC) Grants

FEMA's EOC grants improve emergency management and preparedness capabilities by supporting flexible, sustainable, secure, strategically located, and fully interoperable EOCs with a focus on addressing identified deficiencies and needs. According to the National Fire Protection Association, an EOC is defined as a "facility or capability from which direction and control is exercised in an emergency. This type of center or capability is designated to ensure that the capacity exists for leadership to direct and control operations from a centralized facility or capability in the event of an emergency."

Supplemental questions for Emergency Operations Center Grant projects:

1. Upload a letter from the appropriate State or Territorial Administrative Agency, or Tribal government, confirming project eligibility and their willingness to administer the grant.
2. Upload letters of support from local government entities demonstrating community support for the project(s).
3. Is the proposed project eligible under the most recent Notice of Funding Opportunity (NOFO) for the Emergency Operations Center (EOC) Grant Program?
2. Is the requested federal funding amount limited to a maximum of 75% of the total project cost?
3. Can the requesting jurisdiction provide the required 25% non-federal cost share?
4. If less than the requested amount is provided as the federal share, would additional state, local, or other eligible funding sources be available to support the project?
5. Have you reviewed the funding restrictions and allowable costs section of the NOFO for EOC grants?
6. Have you confirmed the funding request does not include unallowable activities for EOC grants (e.g., personnel costs; replacement radios for police, fire, and other response personnel; generators for emergency shelters; any equipment that is portable and does not directly support the functional and operational capabilities of an EOC)?
7. Is the proposed project related to a structure or facility that meets the definition of an EOC, to include supporting incident management (on-scene) operations across multiple functional disciplines and/or jurisdictions?
8. For EOC projects that involve construction or upgrading of multipurpose facilities, such as public safety facilities, police/fire stations, etc., EOC grants may only be used for those parts of the facility that are directly associated with the EOC. Does the requested federal funding amount reflect the proportionate facility construction cost, which is generally based on the square footage (floor space) of the EOC compared to the square footage of the entire facility?
9. Have you or the community consulted with state, county, or local emergency management officials, or with FEMA about the proposed project?
10. If so, please provide the name of the official, the agency they represent, and their contact information.

<u>Interior, Environment, and Related Agencies</u>

Please carefully review the project guidance available <u>here</u> (pages 4-8).

Projects must fall into one of the following categories:

- **Clean Water and Drinking Water Infrastructure Projects**

Supplemental questions for Interior, Environment, and Related Agencies project requests:
1. Is this a Clean Water SRF project or a Drinking Water SRF project?
2. Is the project on Texas' most recently finalized Clean Water/Drinking Water SRF Intended Use Plan (IUP)?
3. Has the project received Federal funds previously? If so, please describe.
4. Does the project have (or expects to have within 12 months) its 20% cost share requirement?
5. Given the Federal nexus requirement, does the project help meet or maintain Clean Water Act/Safe Drinking Water Act standards? If so, please describe.

Please note that funding will be limited only to projects that are publicly owned or owned by a non-profit entity and that are otherwise eligible for the funding from Texas' Clean Water or Drinking Water State Revolving Funds (SRF) loan programs.

<u>Military Construction, Veterans Affairs, and Related Agencies</u>

Please carefully review the project guidance available [here](#) (pages 2-4).

Projects must fall into one of the following categories:

- **Construction projects for the Army, Navy, Marine Corps, Air Force, Space Force, or Defense-Wide Agencies** (Special Operations Command (SOCOM), Defense Logistics Agency (DLA), etc.)

- **Construction projects for the Army National Guard, Air National Guard, Army Reserve, Navy Reserve, or Air Force Reserve**

Please note that Military Construction, Veterans Affairs, and Related Agencies projects must also meet the following criteria:

- Be included on an unfunded requirements/unfunded priorities list (UFR/UPL) from a military service or combatant command or the FY24-FY28 Future Years Defense Program (FYDP). Projects suggested by an installation or unit commander will not be accepted.

- Have at least 35 percent of its design completed. For projects that have not reached 35 percent design, planning and design funding can be requested.

- Submitted to the House Armed Services Committee (HASC) for inclusion in the FY24 National Defense Authorization Act or previously authorized.

- Have a DD Form 1391, which is DoD's justification for military construction projects.

Supplemental questions for Military Construction project requests

1. Which Service is the project for?
2. Project Title.
3. Amount Requested for FY24.
4. Program (Is the funding request for construction, unspecified minor construction, or planning and design?).
5. Project Location (State/Territory Title).
6. Installation Name (Location Title).
7. Is the project on the FY24-FY28 FYDP? If so, which fiscal year?
8. Is the project on a FY24 Service or Combatant Command unfunded requirements/unfunded priorities list (UFRs/UPLs)?
9. Does the project have a DD Form 1391?
10. If a Reserve Component project, does it require a state funding match?
11. Is this project at or above 35% design complete?
12. Can the project funds be obligated in FY24?
13. Has a corresponding request been submitted to HASC for inclusion in the FY24 NDAA? If a project was previously authorized in a NDAA, please provide the fiscal year.
14. Who is the point of contact in the requesting office?

<u>Transportation and Housing and Urban Development, and Related Agencies (THUD)</u>

Please note that each account in the THUD appropriations bill has separate supplemental questions and project guidance.

<u>THUD - Transit Infrastructure</u>

Please carefully review the project guidance available [here](#) (pages 1-4).

Supplemental questions for Transit Infrastructure project requests:

1. Project Name
2. Project Recipient
3. General description and scope of project, including benefits and explanation for why project is a priority.
4. General description and scope of project, including benefits and explanation for why project is a priority.
5. Total project cost.
6. Does the project require an environmental review? If so, what is the status and/or outcome of the review under the National Environmental Policy Act (NEPA)?
7. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If yes, list sources and amounts of funds.
8. If the project receives less than requested for the transit infrastructure projects, will the project proceed without waiting for additional funding sources?
9. Does the project intend to apply for any DOT discretionary programs before proceeding? If yes, will the project sponsor still proceed if not selected.
10. Provide a history of federal funding for the project, if any. Include formula funds and any discretionary grants.
11. Where is the project in the construction process? Drop down options in the database will include:
    a. Planning and Environmental Review
    b. Final Design
    c. RFP/IFB Issued
    d. Contract Awarded
    e. Capital Purchase or Lease
    f. Construction
    g. Other (please specify).
12. Estimated start and completion date.
13. Is the project on a state, tribal or territorial transportation improvement plan (STIP) or a transportation improvement plan (TIP) as of 12/31/2022? If yes, provide a link to the plan.
14. Provide the STIP or TIP ID Number and specify which plan the ID Number comes from.

THUD - Highway Infrastructure.

Please carefully review the project guidance available [here](#) (pages 1-3).

Supplemental questions for Highway Infrastructure project requests:

1. Project Name.
    a. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Tribe, Congressional District)
    b. The project name and location will be used to list the project in the House Report and should be as accurate as possible to ensure that the funding goes to the correct project and location. Any changes after enactment will require additional legislative actions.
2. General description and benefits of the project and why it is needed.
    a. Benefits may include safety, environmental, economic, equity, mobility, etc.
3. Amount requested for the project.
4. Total project cost
    a. Provide the amount of the total cost of the project as outlined in the Statewide Transportation Improvement Program (STIP) or Transportation Improvement Program (TIP), if applicable
5. Type of project eligible under 23 USC 133(b) (Surface Transportation Block Grant Program); 23 USC 201 (Federal Lands and Tribal Transportation Programs); 23 USC 202 (Tribal Transportation Program); or 23 USC 165 (Territorial and Puerto Rico Highway Program).
6. Estimated start and completion dates.
    a. Appropriated funds for these projects cannot be used for costs incurred prior to project authorization, which occurs when a project sponsor signs a grant agreement with or receives an allotment by a federal agency.
7. Has the request been submitted to a federal agency for non-earmarked funds, or to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
8. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.
9. Does the project have other public (state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
10. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.
11. Is the project on a STIP or a TIP? If yes, please provide a link to the plan.
12. Please provide the STIP or TIP ID Number and specify which plan the ID Number comes from.

THUD – Airport Improvement

Please carefully review the project guidance available here (pages 1-2).

Supplemental questions for Airport Improvement project requests:
1. Project Name.
   a. This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding is provided to the correct project and location.
2. General description of the project and why it is needed.
3. Has the airport sponsor provided assurances that the project is eligible under AIP statutes? Airport sponsors should engage with their Federal Aviation Administration Airport District Offices to ensure eligibility under statutory requirements.
4. What are the benefits of this project and why is it a priority?
5. Amount requested for the Community Project Funding for fiscal year 2024, and the total project cost.
6. Estimated start and completion dates.
7. Does the project have other public (federal, state, local) and/or private funds for the required cost-share and committed for the forecasted operations and maintenance costs? What is the source and amount of those funds?
8. Has the airport submitted a grant application for this same project to FAA?

THUD - Port Infrastructure

Please carefully review the project guidance available here (pages 1-2).

Supplemental questions for Port Infrastructure project requests:
1. Project Name. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Tribe, Congressional District).
   a. The project name and location will be used to list the project in the House Report and should be as accurate as possible to ensure that the funding goes to the correct project and location. Any changes after enactment will require additional legislative actions.
2. General description and benefits of the project and why it is needed.
3. Amount requested for the project.
4. Total project cost.
5. Who is the recipient? Provide a website address if available.
6. Is the project at a small port, as described under 46 USC 54301(b)?
7. Is the project in a rural area, as described under 46 USC 54301(a)(12) – an area outside of a Census-designated urbanized area?
8. Estimated start and completion dates.
9. Has the request been submitted to a federal agency for non-earmarked funds, or to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
10. Please provide a history of federal funding for the project, if any.
11. Does the project have other public (state, local) and/or private funds committed to meet match or cost-share requirements? If so, what is the source and amount of those funds?
12. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.

<u>THUD - Consolidated Rail Infrastructure and Safety Improvements</u>

Please carefully review the project guidance available [here](#) (pages 1-4).

Supplemental questions for Consolidated Rail Infrastructure and Safety Improvements project requests:
1. Project Name.
2. Project Recipient.
3. General description and scope of project, including benefits and explanation for why project is a priority.
4. Amount of CPF funding requested for project.
5. Total project cost.
6. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction? if so, what is the source and amount of those funds? The cost-share requirements are defined in statute. Rail capital projects under the CRISI program require a minimum 20 percent non-federal share.
7. If the project receives less than requested, will the project still proceed without waiting for additional funding sources?
8. Provide a history of federal funding for the project, if any. Include formula funds and any discretionary grants.
9. Where is the project in the construction process? Drop down options in the database will include:
    a. Planning and Environmental Review
    b. Final Design
    c. Right of Way
    d. Contract Awarded
    e. Capital Purchase or Lease
    f. Construction
    g. Other (please specify).
10. Estimated start and completion dates.
11. Is the project on a state rail plan as of 12/31/2022? If yes, provide a link to the plan and specify page number.
12. Is the project included in a grade crossing action plan? If yes, provide a link to the plan and specify page number.

<u>THUD - Economic Development Initiatives</u>

Please carefully review the project guidance available [here](#) (pages 1-4).

Supplemental questions for Economic Development Initiative project requests:
1. Project Name
2. General description of the project and why it is needed.
3. What are the benefits of this project and why is it a priority?
4. Amount requested for the Community Project Funding and the total project cost.
5. Who are the community partners participating in this project? Have local community development organizations with prior experience with HUD programs been consulted?
6. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
7. Is this project consistent with the primary objective of the community development program? Please describe who the project is intended to benefit.